



SINGAPORE  
**HEALTH &  
BIOMEDICAL**  
CONGRESS 2023



National Healthcare Group  
Adding years of healthy life

# TRANSFORMING FOR A HEALTHIER POPULATION

12 - 13 October 2023





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# **SHBC 2023**

## **Registration Guide**

### **NHG Polyclinic Staff**

# NOTE

- Staff to register via i-Connect
- Reporting Officer (RO) to approve staff's application in i-Connect
- HRD to submit staff's details to SHBC Secretariat for registration
- Staff will receive 'Registration Confirmation' email after SHBC Secretariat has processed the application
- Abstract submitters to log into SHBC account to submit abstract
- All enquiry pertaining to abstract submission, please email to [SHBC\\_Secretariat@nhg.com.sg](mailto:SHBC_Secretariat@nhg.com.sg)
- No up-front payment is needed from you. All payment will be charged back to department L&D Training Budget

# 1. Guidelines for Registration



## 2. Registration Steps via iConnect

**STEP 1**

Login to iConnect

**STEP 2**

Click on '*My Learning*'

**STEP 3**

Search for 'NHGP\_CONF0008' or 'Singapore Health & Biomedical Congress'


**STEP 4**

Click on 'See Classes'


**STEP 5**

Click on 'Register Now'

# Step 1 : Login to iConnect



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iCONNECT

iConnect@NHG

## Log On

Employee ID

Password

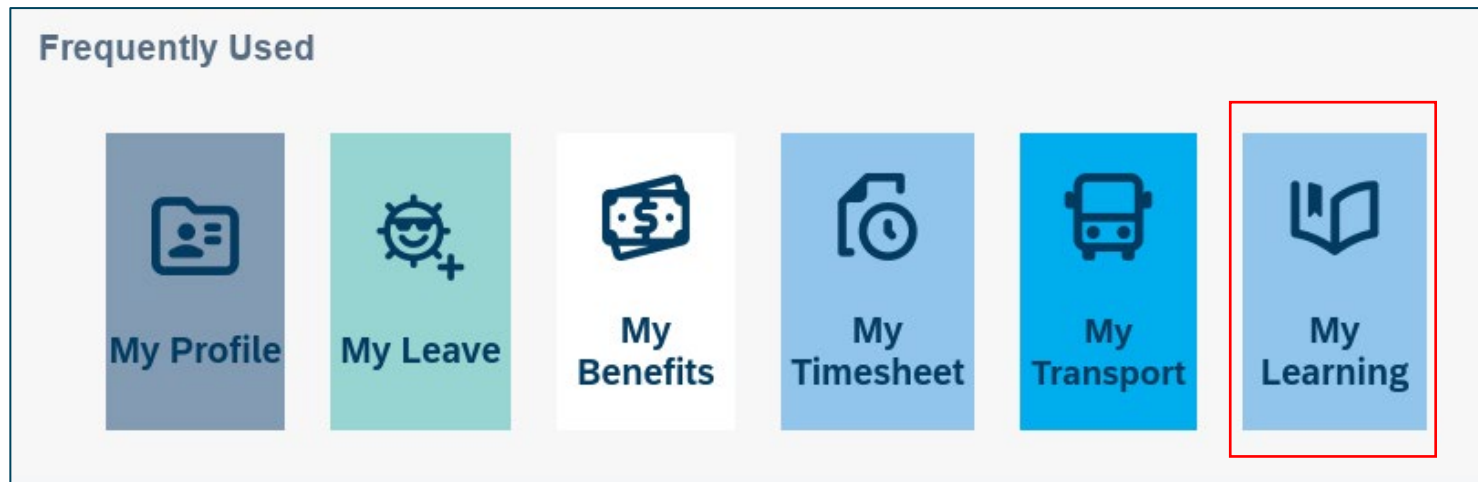
☐ Remember me

[Log On](#)

[Forgot password?](#)

# Step 2 : Click on 'My Learning'

- Click on "My Learning". You can access the "My Learning" page either way.



## Step 3 : Search for 'NHGP\_CONF0008' or 'Singapore Health & Biomedical Congress'

Find Learning

Search

[Browse all courses >](#)

Find Learning

Search

[Browse all courses >](#)



# Step 4 : Click on 'See Classes'

Results for "Singapore Health & Biomedical Congress"

98  
[Courses](#)


Refine By

Learning Type


Source

Delivery Method

Categories



Singapore Health & Biomedical Congr...  
(CONF/CONGR/SEM NHGP\_CONF0008)  
16 hour(s), 0 minute(s)

 [See Classes](#)

[Assign to Me](#) [↓ More](#)

# Step 5 : Click on 'Register Now'

Singapore Health & Biomedical Congress

16 hour(s), 0 minute(s)

Preview Details

Classes

📅 12/10/2023 09:00 AM - 13/10/2023 05:00 PM Asia/Singapore

200.00 SGD | 200 seats available

[Register Now](#)

# Important Notes for Delegates (Cancellations)

- Cancellations must be emailed to the Congress Secretariat ([SHBC\\_Secretariat@nhg.com.sg](mailto:SHBC_Secretariat@nhg.com.sg)) jointly with NHGP HR – Marcus ([Marcus\\_YR\\_LEE@nhgp.com.sg](mailto:Marcus_YR_LEE@nhgp.com.sg)) by 20 Sep 2023.
- Cancellations received after 20 Sep 2023 as well as “No-Shows” will not be entertained and the delegate will be liable for the full registration fees payable to SHBC.
- For delegates who cancel their participation, please ensure that you have received an acknowledgment of cancellation from the Congress Secretariat. If you do not receive such email, please confirm your attendance with Congress Secretariat or HR prior to 20 Sep 2023 to avoid being charged the full registration fees for 'no-shows'

# Important Notes for Delegates (Substitutions)

- Registered delegates who are unable to attend the Congress may send a one-for-one substitution from the same department, of the same registration category and fees at no extra cost.
- No extra cost will be charged if the request for substitution is received before 20 Sep 2023 or in the same pricing category. Changes outside these examples will be subjected to a fee of Singapore Dollars Forty (S\$40.00) only.
- All substitution requests with full name and contact details must be emailed to the SHBC Secretariat ([SHBC\\_Secretariat@nhg.com.sg](mailto:SHBC_Secretariat@nhg.com.sg)) jointly with NHGP HR – Marcus ([Marcus\\_YR\\_LEE@nhgp.com.sg](mailto:Marcus_YR_LEE@nhgp.com.sg)) by 20 Sep 2023, Wed, 2359hrs. Request for transfers of registration will not be granted if submitted on event day/s.

# Contact Details

	Contact Person	Email Address
Registration related matters	Marcus Lee	<a href="mailto:Marcus_YR_LEE@nhgp.com.sg">Marcus_YR_LEE@nhgp.com.sg</a>
	Wong Yang Hui	<a href="mailto:Yang_Hui_WONG@nhgp.com.sg">Yang_Hui_WONG@nhgp.com.sg</a>
All other SHBC related matters	SHBC Secretariat	<a href="mailto:SHBC_Secretariat@nhg.com.sg">SHBC_Secretariat@nhg.com.sg</a>

DESCRIPTION	DEADLINES
Registration Closing Date	20 Sep 2023, 2359hrs
Scientific Competition Closing Date	4 Aug 2023, 1400hrs





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# Thank you