



SINGAPORE
**HEALTH &
BIOMEDICAL**
CONGRESS 2023



National Healthcare Group
Adding years of healthy life

TRANSFORMING FOR A HEALTHIER POPULATION

12 - 13 October 2023



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SHBC 2023

Registration Guide

Khoo Teck Puat Hospital Staff

Yishun Community Hospital Staff

NOTE

- Seek in-principle approval from RO and HOD to attend the congress
- Log in to i-Connect to submit their External Learning Request for SHBC to be routed for approval
- In the ELR application, indicate whether they are attending as “participant” or “poster presenter (for staff who are submitting abstract)”
- For poster presenter, staff need to attach a copy of their abstract
- When staff’s ELR has been fully approved, they will get email notification from the system notifying staff that their ELR application has been approved.

NOTE

- Staff to register via i-Connect
- Reporting Officer (RO) to approve staff's application in i-Connect
- HRD to submit staff's details to SHBC Secretariat for registration
- Staff will receive 'Registration Confirmation' email after SHBC Secretariat has processed the application
- Abstract submitters to log into SHBC account to submit abstract
- All enquiry pertaining to abstract submission, please email to SHBC_Secretariat@nhg.com.sg
- No up-front payment is needed from you. All payment will be charged back to department L&D Training Budget

1. Guidelines for Registration



2. Registration Steps via i-Connect

STEP 1

Login to i-Connect and select “My Learning”

STEP 2

Key in “Biomedical” and click “Search”

STEP 3

Search Result showing “Singapore Health and Biomedical Congress”

STEP 4

Click “See Classes”

STEP 5

Click  12/10/2023 09:00 AM - 13/10/2023 05:00 PM Asia/Singapore

STEP 6

Click to “Register”

STEP 7

RO and LD Admin to approve in i-Connect

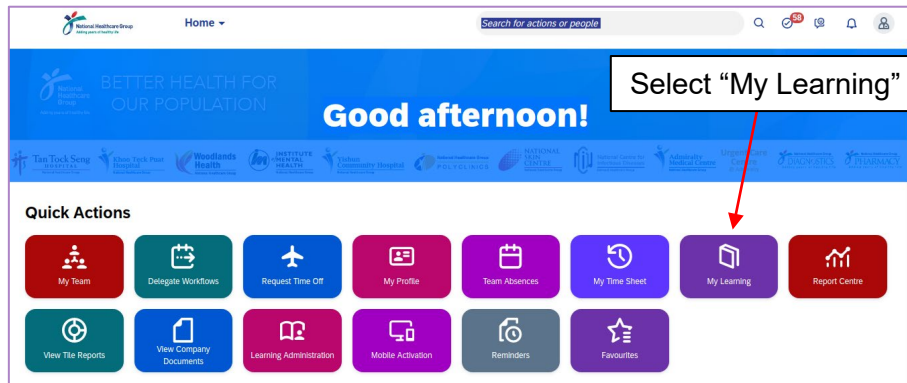
STEP 8

HRD to submit staff’s details to SHBC Secretariat for registration

3. Search & Register for SHBC in 8 easy steps

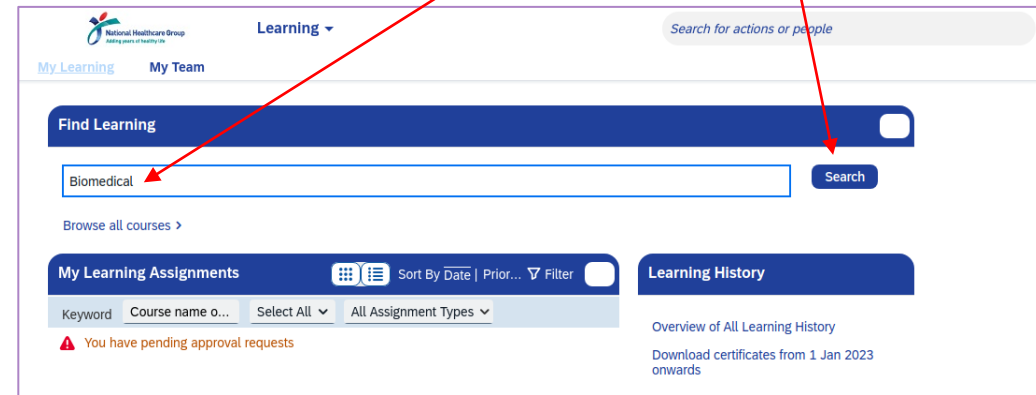
1

Log-in to i-Connect



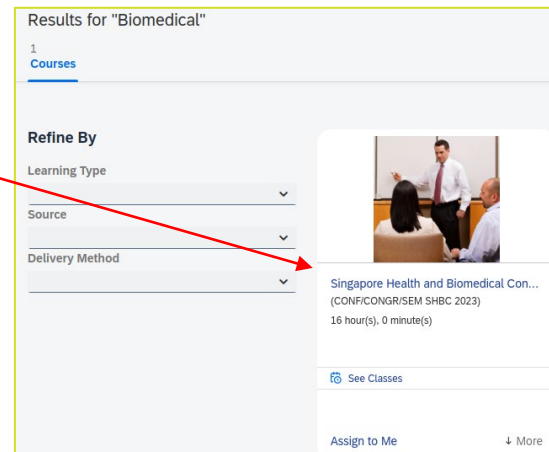
2

Key in "Biomedical" and click "Search"



3

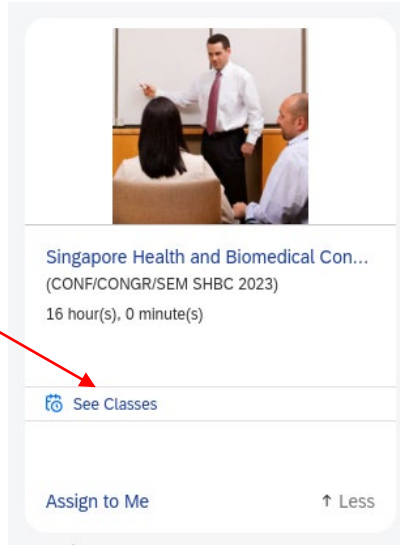
Search Result showing "Singapore Health and Biomedical Congress"



3. Search & Register for SHBC in 8 easy steps

4

Click



5

Click



6

Click to register

[My Learning](#) / [Library](#) / [Singapore Health and Biomedical C...](#) / [Available Classes](#) / [Class Details](#)

Singapore Health and Biomedical Congress 2023

4340

Thursday 12/10/2023 -
09:00 AM

Friday 13/10/2023
05:00 PM

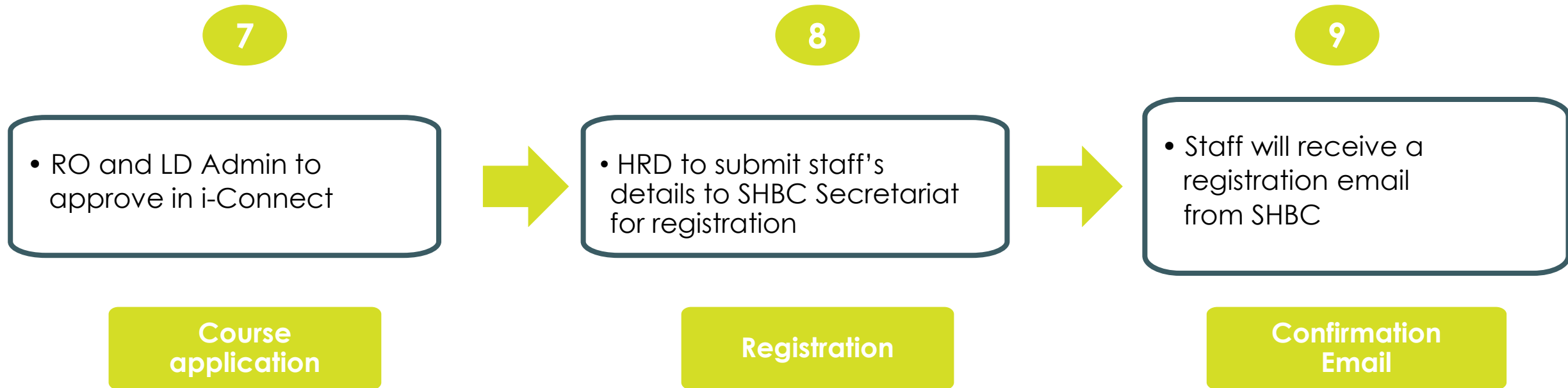
200.00 SGD
500 seats available

Register

[Register Others](#) ➔

Registration closes 12/10/2023 at 09:00 AM
Approval Required

3. Search & Register for SHBC in 8 easy steps



* Your registration details will be forwarded to SHBC. Once SHBC has processed your registration, you will receive a registration confirmation email with your log-in details.

4. Delegate Dashboard

Registered delegates may log into the dashboard to:

- Submit abstracts
- View and print confirmation letter
- View and print receipt
- View and print congress badge (Closer to event)
- View and print E-Certs with registered name (After the event)
- Vote for best artwork (Medical Humanities)
- Vote for best poster for each category, poster and oral (Scientific Competition)

5. Contact Details

DESCRIPTION	CONTACT PERSON	EMAIL ADDRESS	CONTACT NO.
Khoo Teck Puat Hospital	Kay Ong	ong.kay@ktph.com.sg	6602 2667
Yishun Community Hospital			

DESCRIPTION	DEADLINES
Registration Closing Date	20 Sep 2023, 2359hrs
Scientific Competition Closing Date	4 Aug 2023, 1400hrs



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Thank you